



Government of Goa
DIRECTORATE OF SKILL DEVELOPMENT & ENTREPRENEURSHIP
SATTARI GOVERNMENT INDUSTRIAL TRAINING INSTITUTE

Honda, Sattari-Goa 403 530.
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Ref No.11/SGITI/STR/Office-Stationary/2017-18/265

Date: 15/05/2017

Sub:- Short Tender inquiry for Stationary items regarding.

Sir,

Kindly submit your tender/quotation for stationary items to be purchased by this Institute as per the below mentioned specifications.

Sr. No.	Name of Items	Rate per unit
1	A4 copier paper 70 GSM ream	
2	Legal copier paper 70 GSM ream	
3	A3 copier paper 70 GSM ream	
4	Ledger paper (green) 70 GSM ream	

Term and Condition:

1. The material will have to be supplied/ installed within the period of 15 days from the dates of the supply order.
2. CST, Octroi, Sales Tax and any other levy at the time of supply may be shown separately in the quotation; otherwise it will be presumed that the prices offered is inclusive of all taxes whatever may be.
3. The quotation would be evaluated for item wise only.
4. The rate quoted shall be inclusive of packing and forwarding charges and freight paid for destination ITI Honda, Sattari 403530.
5. The make, brand, model, etc. Giving details of the stores quoted for should be mention in the quotation or else the item quoted shall be liable for rejection.
6. The material quoted should be of ISI standard or having ISO 9001/ISO9002 certification as the case may be whatever available.
7. The Quotation shall be valid for 90 days from the date of the opening of the same.
8. The store will be inspected for acceptance and will be accepted if it confirms to the specification mentioned in the supply order (the stored can be inspected in your presence or in the presence of your representative.)
9. In case of rejection, for not confirming/matching as per supply order specification, the same will be sole responsibility of the supplier to make arrangement to collect the same at his own cost and risk immediately.
10. The cost of installation, commencing and demonstration if any shall be mentioned separately along with the item in case of tools and equipments.
11. The tools and equipments supplied as the case may be should carry warranty/ guarantee against defects for a period of 12 months from the date of acceptance.
12. In case the payment is desired outside the state be a demand draft, the bank commission shall have to be borne by the supplier.
13. In the event of any dispute arising out in this connection it shall be subject to the jurisdiction at Panaji-Goa.
14. This office reserves the right accept or reject any or all the tenders without assigning any reason thereof.
15. This office reserves the right to place order for part/ full quantity mentioned in tenders for the purchase of the stores as the case may be.
16. The quotation may be sent in the sealed cover on or before **27th May 2017** Super scribing "QUOTATION NUMBER AND SUBJECT" so as to reach to this office at **3.00 P.M.**, which will be opened on the same day at **3.30 P.M.**

Yours faithfully,

Sd/-
(D.D. Joshi)
PRINCIPAL